

Title: Asset Manager

Reporting to: Asset Management Team Leader

Direct Reports: N/A

PURPOSE OF POSITION

The Asset Manager reports to the Asset Management Team Leader and is a member of the Network Assets team of MainPower New Zealand Limited (the Company).

The Asset Manager is responsible for infrastructure asset management across the network asset fleets which they oversee. This includes determining efficient and effective maintenance and replacement plans, plus the associated budgets to deliver them. Updating and improving the asset management plan, monitoring the delivery of the maintenance and replacement programs, and ensuring the assets meet their performance requirements such as safety, operability, and service. The Asset Manager supports engineering decisions, risk assessment, contingency planning, and strategies for network enhancement and replacement.

POSITION VALUES

The Asset Manager:

- Puts safety first.
- Places our community and customers at the centre of everything we do.
- Is focussed on finding balanced cost-effective solutions, weighing cost / risk / performance.
- Is proactive and innovative, regularly generating new ideas and solutions that continually transform our network for optimal performance and resilience.
- Maintains a high level of professionalism – displaying a positive attitude, teamwork, and enthusiasm – always upholding MainPower’s values.

KEY RELATIONSHIPS – INTERNAL AND EXTERNAL

- Service Delivery team
- Network Strategy and Planning team
- Engineering and Design team
- Network Operation team
- Field Services team
- External Contractors

| ACCOUNTABILITIES | RESPONSIBILITIES AND PERFORMANCE MEASURE |
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| <p>Asset Management Ensure each asset fleet in your care is effectively managed throughout its lifecycle.</p> | <ul style="list-style-type: none"> • Develop, maintain, and implement asset management plans including inspection, testing, and monitoring regimes, preventive maintenance plans and replacement programs. • Ensure that the appropriate asset related data and information is specified, collected, and maintained. • Analyse and evaluate asset performance in terms of asset lifecycle expectations, including asset fleet health. • Utilise modern software solutions to enhance or develop asset management practices using data to create information, improving decision-making. • Ensure that the assets are maintained in accordance with the appropriate industry standards and practices. • Set maintenance and replacement budgets which achieve asset management objectives, informed by current delivery program effectiveness. • Manage asset fleet risks by analysing asset defects, fleet performance, identifying improvement opportunities, monitoring industry trends and incidents. • Develop and maintain extensive knowledge of MainPower's asset fleets, you are a technical expert. • Investigate and document equipment non-performance, equipment failures and work order findings to improve inspection, maintenance, and replacement programs. • Develop and maintain asset contingency plans and spares strategies / holdings. • Ensure quality management system and resource consent requirements relating to assets are maintained. • Develop and maintain asset decommissioning and disposal plans. • Support development and maintenance of the asset health and criticality models. Act as the subject matter expert for asset fleets in your charge. |
| <p>Program Support</p> | <ul style="list-style-type: none"> • Monitor replacement and maintenance program delivery and overall budget achievement. |

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| Support the Service Delivery team as they deliver the maintain and replacement programs | <ul style="list-style-type: none"> • In conjunction with the Service Delivery team, ensure the coordinated transfer of assets from design to delivery, and to Practical Completion, with direct involvement where required. • Resolve any variations agreed with and issued by Service Delivery when Practical Completion is issued. |
| Health, Safety, Environment and Quality Support Contribute towards a positive culture towards health, safety, the environment, and quality. | <ul style="list-style-type: none"> • Positively contribute to the Company's health, safety, environment and quality culture through active support and adherence to internal policies and procedures. • Act as a role model for health, safety, environment and quality practices and policies. • Report all incidents and near misses and assist with incident investigation as required. |
| Team Participation Contribute to and work with the Assets and Capital Works team and wider Company to deliver a constructive workplace culture. | <ul style="list-style-type: none"> • Participate fully in meetings with colleagues, contributing as appropriate and supporting colleagues where necessary. • Develop positive and effective relationships with colleagues, other teams, suppliers, and contractors. • Provide support to MainPower during emergency response and adverse weather events. • Undertake any further responsibilities as reasonably requested by the Asset Management Team Leader. |
| Professional Development Undertake all professional development required to fulfil Asset Manager competencies and accountabilities. | <ul style="list-style-type: none"> • Actively participate in all performance reviews with the Asset Management Team Leader. • Regularly updates knowledge and skills through identifying effective training and education opportunities. |

COMPETENCIES – ATTRIBUTES AND BEHAVIOURS

To be effective in the position, the Asset Manager must have and be able to consistently demonstrate the attributes and behaviours described below:

- A strong commitment to MainPower's values, including health and safety.
- Mental agility, comfortable thinking about and managing complex problems.
- Commercial acumen combined with sound judgement – you understand key drivers, opportunities, and develop an approach which benefits MainPower's customers and shareholders.
- Professionalism – be a credible and trustworthy person who holds the respect and loyalty of all stakeholders.

- Decisiveness – makes decisions when required, without delay.
- You get things done and make things happen, you are a “driver” with a results-orientated approach.
- Proactively contributing or leading – actively participates and voices your point of view.
- Collaborative, you actively work to support the goals and objectives of others in the wider business.
- Be proactive, energetic, enthusiastic, and positive in all dealings with colleagues and customers.
- Process-oriented – considers how to work systematically and implement quality systems.

COMPETENCIES – SKILLS AND EXPERIENCE

To be effective in the position, the Asset Manager must have and be able to demonstrate the following skills and experience:

- Detailed knowledge of electricity distribution assets.
- Direct experience as an Asset Manager or significant and meaningful exposure to Asset Management practices.
- A relevant qualification.
- Highly competent using a wide range of contemporary business software, a skilled user of computers.
- Able to work with and analyse data using software.
- Able to adapt to new computer software quickly.
- You have excellent communication skills – oral, written, and interpersonal.
- You are a good planner, consistently prioritising your work.
- Experience working constructively in a team environment with shared goals.
- Current New Zealand drivers’ licence.
- Direct hands-on experience in electrical network infrastructure maintenance and/or replacement is desirable, but not required.
- Knowledge of electricity industry regulations for construction and maintenance of Works is desirable, but not required.

This document is not intended to be exhaustive in terms of detailing the role and responsibilities of the Asset Manager position but to at least to provide a ‘flavour’ of the requirements of the role – you may be asked to complete other duties for the betterment of the business from time to time.